



AGENDA
Public Records Board
August 22, 2016
1:00pm – 3:30pm
Legislative Audit Bureau
Cattanach Training Room, 4th Floor
22 East Mifflin Street
Madison, WI 53703

1. Call to Order (Blessing)
2. Approval of May 23, 2016 Minutes *
3. Comments from Chair – (Blessing, the 2015-2016 president of the Council of State Archivists, will summarize some of the issues facing state archives and records management programs across the U.S.)
4. Committee Reports
 - a. Records Management Committee (Ferguson) *
 - i. Review of Records Retention Disposition Authorizations (RDAs) on Third Quarter 2016 Public Records Board Record Series (PRB) Index
(<http://publicrecordsboard.wi.gov/docview.asp?docid=27730&locid=165>)
 - 187 RDAs from 15 state agencies
 - 86 RDAs from 6 counties and local governments
 - 57 RDAs from the University of Wisconsin
 - 31 RDAs from the General Records Schedules
 - b. Policy Committee (Blessing) *
 - i. Reorganization of the PRB Committee Structure—The Board will review a proposal to restructure the Board's committees to better meet operational needs and available resources
 - ii. State Agency Records Schedules on PRB Website—The Board will review the new webpage on the PRB Website, designed to provide the public with information and access to state agency records schedules
5. Other Business
 - a. Proposed PRB-001 Revisions *(Barth)—The Board will review changes to Form PRB-001 that have been suggested by the records management community.
6. Adjourn

* Items scheduled for Board action. The Board may also take action on other agenda items as appropriate.